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5. Balance Sheet Account Reconciliation Responsibility Matrix

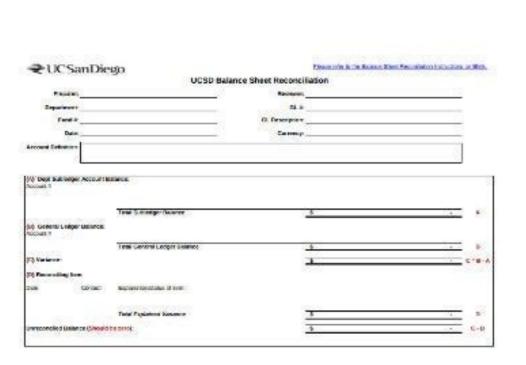
Activity	Preparer	Approver
Ensure all transactions from the G/L and subledger are entered	/	
Identify balance sheet accounts to be reconciled and source documentation/system to reconcile against	/	
Review the account balance from the general ledger with source documentation/system based on reconcilation type	/	
Identify reconciling items	/	
Approve reconcilation	,	/
Provide the AVC for Finance & Controller a documented plan for resolution of all reconciling items >\$10,000 and aged greater than 90 days	/	/
Request additional support for reconciling items if necessary	/	
Provide additional information/justification for reconciling items	-	
Determine if an adjusting entry is necessary. If yes, post adjusting entry to the the appropriate subledger or G/L as necessary.		
Add any addition comments to support the reconciliation, if necessary	/	
Verify that GL account balance and supporting documentation reconcile	/	V
Sign off/approve the account reconcitation	/	/

Bank Reconciliation

Name of your club/society:

Bank Transactions (Examples only, Please clear examples and replace wi record)

	Description	Cheque #	Debits
23/02/2010	Opening Balance		1
03/03/2010	BBQ/Membership Deposit		
03/03/2010	Illawarra Smallgoods Cheque	000073	\$80.00
	CSD Funding		
27/06/2010	Event/Sponsor Deposit		
			+
	-		1



Assets					
Current Assets	YEAR YEAR YEAR YEAR				
Cash and Cash Equivalents	7072070				
Marketable Securities Accounts Receivable					
Inventories					
Other Current Assets					
Total Current Assets	\$0.00	\$0.00	\$0.00	\$0.00	
Non-Current Assets					
Property, Plant, & Equipment					
Goodwill					
Intangible Assets Investments in Other Companies					
Financial Long-Term Assets					
Total Non-Current Assets	\$0.00	\$0.00	\$0.00	\$0.0	
Total Assets	\$0.00	\$0.00	\$0.00	\$0.0	
Liabilities	2011	2010	2009	2008	
Current Liabilities					
Accounts Payable					
Short-Term Debt					
Current Income Tax Due Notes Payable					
Other Current Liabilities					
Total Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.0	
Non-Current Liabilities					
Long-Term Debt					
Deferred Income Tax Due					
Bonds Payable					
Capital Lease Obligations Other Non-Current Liabilities					
	60.00	*0.00	50.00	***	
Total Non-Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.0	
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.0	
Shareholders Equity					
Capital					
Minority Interest					
Total Shareholders Equity	\$0.00	\$0.00	\$0.00	\$0.0	

Save your accounting teams hundreds of unnecessary hours spent on manual tasks. Auto-certify up to 80% of your accounts with Redwood¢ÃÂs cloud-based finance automation for balance sheets that are irreconcilable. Eliminate Manual Preparation Reduce the work of manual preparers by 70% and focus on a top-down, risk-based approach to balance sheet certification. Get A Clearer View Of Reconciliation Progress Obtain a complete overview and greater visibility of progress across all reconciliations. Identify bottlenecks in any part of the process. Reconcile With Confidence Eliminate the risk of errors across your financial statements and build trust and ensure reconciliations are thorough, accurate and on time. 42% OF FINANCE PROFESSIONALS SAY THAT THEY SPEND TOO MUCH TIME ON MANAGEMENT REPORTING AND 32% SAY STATUTORY REPORTING TAKES TOO LONG Source: FSN Research ¢ÃÂÂThe Future of the Finance Function¢Ã Redwood¢ÃÂÂs finance automated process that records to be assembled in an intricate automated process. automatically invoked for posting to underlying financial systems. Comprehensive automation, not only reduces unnecessary manual effort but accelerates the reconciliation process and delivers greater control. Orchestrate across ERPs, data warehouses, business applications and other automation tools like RPA. Centralize your automation to gain end-to-end control over any finance or account reconciliation process. Record To Report: Automate general ledger/subledger, intercompany consolidation, financial close checklist, balance sheet reconciliation and more Order To Cash Email processing, e-mail, Web, phone or fax, automate cash allocation and credits for accurate balance sheets and Procure forecasts to pay: manage incoming invoices, reconcile suppliers and bank accounts, manage payable accounts and more accounting of assets: perform tasks, Perform compliance, track and capitalize projects and automatically execute account reconciliation and amortization of finances in Redwood Works with existing questions to simplify financial reports. Automate end-to-end processes: orchestrate ERP systems, supply chain workflows, expense analysis, procurement software, purchase to pay and more managed file transfers: safely move, copy and manage files such as account extracts on unsecured networks and external endpoint data sources: perfectly manage data from Throughout the Enterprise, including CRM, ETL, Native Cloud database and more IT hybrids: Connect funding and IT processes to ensure the success of key workloads, eliminate bottlenecks and delays with real-time resource management Redwood Solution designed to enforce internal controls. Apply fine-grain data standards and access policies, including SSO/SAML 2.0+, and logically isolate teams, departments or different applications. 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This is a significant savings for our company. Brian Thomsen, Director of Finance, Arla Foods The instruments of reconciliation of balance sheets allow users to automate and budget that can self-certificate and also correct sheets with too many discrepancies. See what you can get with Redwood. Reconciliation of balance sheets is often automated using custom scripts, home-grown software or third-party applications such as account reconciliation software. The alternative to these point solutions is a financial automation platform that easily connects to ERP, CRM and any other business application in your company. This allows reliable data processing and more accurate financial reporting, eliminating errors and saving the time of the financial department. See what you can get with Redwood. Yes, Redwood Finance Automation is a cloud-native platform that can be used to automate complex finance and accounting processes that take time. 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Examples of Balance Sheet Formula (With Excel Template) Balance Sheet Formula is the accounting equation and it is the fundamental and most basic part of the accounting. The balance sheet will form the building blocks for the whole double entry accounting system. Step-by-Step Tutorial Exercise is a step-by-step tutorial - see what to do at each step. It brings to light common problems and the solutions to fix them. You will learn: How to match the transactions on the bank statement to the cash book How to make a note of any bank reconciliation problems

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